



2004 Fact Sheet

Management for International Public Health Course

Course dates:

September 13 –
October 22, 2004

Location:

Atlanta, Georgia
USA

Important dates:

**June 15 to
August 15 -
Tuition due upon
acceptance letter
receipt**

*Room preference
based on receiving
tuition payment. See
details under 'Lodging'

**August 15 –
Last day for
tuition refund if
you withdraw
from the course;
\$500 late fee if
tuition does not
arrive by this date**

**August 16 –
Late fees due; no
tuition refunds**

Tuition

Course tuition—which includes all books, supplies, teaching materials, and health insurance—is US \$5,500.00 (wire transfer, check, or international money order), due by August 15. **A late fee of US \$500.00 will be charged for tuition not received by August 15, 2004.**

Tuition Payments

Tuition checks in the full amount of US \$ 5,500.00 should be made payable to the **CDC Foundation**. Send checks by mail to:

Anisa Kassim, MIPH Coordinator
Sustainable Management Development Program
Centers for Disease Control and Prevention
4770 Buford Hwy. N.E. (MS-KO1)
Atlanta, GA 30341
USA

For information on wire transfer payments, please contact Anisa Kassim:

Phone: 1-770-488-2863
Fax: 1-770-488-2868
e-mail: akassim@cdc.gov

Cancellation Policy

If you have paid, and find you must withdraw from the course, once SMDP receives notice of your withdrawal by fax, letter, or email, we will provide a full refund until August 15, 2004. **After August 15, sponsors are responsible for the entire tuition fee and late fee.**

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Travel arrangements and visa

Participants or their sponsoring agencies, or both, are responsible for round-trip airfare to Atlanta and all related travel expenses, lodging, food, and incidentals. You are, or your sponsoring agency is, responsible for obtaining any visas or travel documents required for travel to the U.S. If you plan to extend your time in the U.S. beyond the Course, make this request to the immigration official at the time you apply for your U.S. visa.

Lodging

Lodging during the course can be arranged in either a private (single) studio, or in a shared double suite that has two private bedrooms, each with a separate bathroom. The hotel has available a limited number of shared double suites; once these are all reserved, other MIPH participants will be booked into single studios. Indicate your room preference on Form A (sent with your acceptance letter).

Shared suites will be available on a first-come, first-served basis, but will only be guaranteed after we have received tuition payment from your sponsor. If there are no shared suites available, your sponsor must pay the single room rate.

Lodging expenses

Shared (DOUBLE) suite option: Two separate bedrooms, each with a private bath and shared living and kitchen space for US\$57/night per person. Lodging total for 43 nights/per person: \$2662.47*†

Private (SINGLE) studio option: Studio suite for US\$79/night. Lodging total for 43 nights: \$3690.09*†

† *Taxes may vary based on applicable state/local taxes at check-in and departure.*

Suggested Meal Allowance

Participants should bring an allowance for daily meals and incidentals. The suggested meal and incidental allowance is:

US\$43/day x 43 days = \$1849.00*

** This is an estimated amount*

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Hotel Information

All hotel studios and suites are equipped with a kitchen, dishes, flatware, cooking utensils, and pots and pans. Each kitchen has a stove, oven, refrigerator, automatic dishwasher, and microwave oven.

Amenities:

- Along with meeting facilities, an exercise room is also available to residents, featuring weight equipment, stationary bicycles, and treadmills.
- Internet connection and one desktop computer will be provided for each hotel room.
- The hotel offers a complimentary grocery shopping service upon request.
- The guest laundry is available seven days a week, and coin-operated washing machines and electric clothes driers are available.

Hotel Payment

The hotel will accept wire transfers, mailed checks or international money orders, or participants can pay every two weeks by cash or credit card. Checks/money orders can be mailed directly to the hotel (*see hotel address below*). For wire transfer information, please contact Anisa Kassim (akassim@cdc.gov).

Hotel Address

Residence Inn by Marriott
1365 Peachtree Street
Atlanta, Georgia 30305
Phone: 404-745-1000 Fax: 404- 745-1111

Participants will stay at this hotel throughout the six-week Course.

Transportation

Subway trains and buses (MARTA), restaurants, museums, and parks are all within walking distance of the hotel. A one-way train ticket on MARTA, regardless of destination, costs \$1.75. Taxis to and from the airport will cost about \$28 for a one-way trip. A MARTA station is conveniently located in the Hartsfield International airport terminal.

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Health Insurance

Health insurance while you are in the United States is included in the MIPH tuition fee. If you are taking any medications for an existing health condition, bring a supply sufficient to cover your entire stay in the United States.

Payment for Miscellaneous Expenses

Bring funds in U.S. dollars in the form of a cashier's check, traveler's checks, or a credit card, to pay your lodging, per diem, and incidentals. For safekeeping, the hotel has a free safe deposit box for your use, or you may open a temporary bank account near the hotel.

Please bring U.S. dollars in cash or traveler's checks to cover miscellaneous expenses during the first week. You will be expected to settle your account with the hotel every two weeks either in cash, traveler's checks, or with a credit card.

Please contact Anisa Kassim if you have any further questions:

Anisa Kassim
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Email: akassim@cdc.gov